New Berlin Eisenhower

**Overnight Field Trip Report**

**To District Office**

date of application

name of teacher(s) has my permission to take subject area students of New Berlin Eisenhower on an overnight field trip to field trip place and location.

 Dates: date of departure to return date

 Approximate time of departure:

 Approximate time of return:

 Number of pupils:

The above named teacher has followed the procedures as outlined in school board Policy 6153 in arranging this field trip.

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 Signature of principal